



Director of Public Safety
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cityoflouisvillems.com

Building/Public Safety
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In the case of wanting to construct a new building , occupancy change of an existing building , opening a new business, or any other inquiries so related must go through the following steps.

- **Zoning** (The project must be in compliance with all zoning ordinances.)
- **Ownership** (A copy of a deed or a lease agreement will be required as verification.)
- **Construction Documents** (Detailed plans will be required for approval before issuance of a permit.)
- **Flood Zone** (If in a flood zone a flood certificate will be required prior to construction.)
- **Building permit** (A building permit must be obtained before starting work.)
- **Inspections** (Once a permit has been issued it is the permit holder's responsibility to call and schedule inspections required.)
- **Corrections** (Once an issue or issues have been identified by the building inspector, corrections must be made before work continues.)
- **Final Inspection** (Once a project is complete a final inspection will be conducted to insure compliance with all applicable building codes.)
- **Certificate of Occupancy** (Once final inspection is successfully completed a letter of occupancy will be issued for the location.)

The plan requirements and the list of required inspections are available on request or can be obtained online at www.cityoflouisvillems.com

City of Louisville

REQUIRED INSPECTIONS

ROOFING & REROOFING

Felt Inspection – After felt has been installed over roof sheathing.

Final Inspection – After all roofing, drip edge, and flashing has been installed.

REMODELING & REPAIR

Floor Framing – After floor joist are installed, but before sub-floor or underlayment is installed.

Framing Inspection – After all new framing has been completed.

Electrical Rough In – After new electric wires and boxes have been installed, but before new fixtures and receptacles are installed.

Plumbing Rough In – After all plumbing waste and water lines have been installed in the exterior trenches, but before the lines are covered with dirt. A water of air test shall be required. Drain test line shall be done with a ten (10) foot head for a minimum of fifteen (15) minutes. Air test shall be done with thirty (30) pounds of pressure for minimum of fifteen (15) minutes.

Plumbing Top Out – After new plumbing lines have been installed at the interior and water line test or air test in water line at 60 psi for fifteen (15) minutes, but before new plumbing fixtures are installed.

Mechanical Rough In – After the duct system has been installed, but before the registers and units are installed.

Gas Rough In – After the lines are installed, but before the gas appliances are installed. This shall include a gas air test inspection with minimum of thirty (30) pounds of pressure for minimum of fifteen (15) minutes. Inspected by Atmos

Insulation – After insulation is installed, but before it is covered over.

Sheet Rock – After sheet rock is hung, but before it is taped or spackled.

Final – After all work (structural, electrical, plumbing, mechanical, and gas) has been completed, Including off street parking and driveway.

NEW BUILDING CONSTRUCTION

Temporary Electric – After temporary electric pole, meter base, panel box, and receptacles are installed.

Footer and or Foundation – After the footers are dug, rebar installed, and or visqueen, lime stone, and wire mesh installed, but before concrete is poured.

Concrete Slab – After installation of compacted fill, lime stone, visqueen, wire mesh, and rebar, but before concrete is poured.

Floor Framing – After floor joists are installed, but before sub-floor or underlayment is installed.

Framing Inspection – After all new framing has been completed.

Electrical Rough In – After new electric wires and boxes have been installed, but before new fixtures and receptacles are installed.

Plumbing Rough In – After all plumbing waste and water lines have been installed in the exterior trenches, but before the lines are covered with dirt. A water waste or air test shall be required. Water waste test must be done with ten (10) foot head for a minimum of fifteen (15) minutes. Waste line air test must be done with two and a half (2.5) pounds of pressure for a minimum of fifteen (15) minutes.

Plumbing Top Out – After new plumbing lines have been installed at the interior, but before new plumbing fixtures are installed and water lines tested with water or air test (60 psi).

Mechanical Rough In – After the duct system has been installed, but before the registers and units are installed.

Gas Rough In – After the lines are installed, but before the gas appliances are installed. This shall include a gas air test inspection with minimum of thirty (30) pounds of pressure for minimum of fifteen (15) minutes. Inspected by Atmos

Insulation – After insulation is installed, but before it is covered over.

Sheet Rock – After sheet rock is hung, but before it is taped or spackled.

Final – After all work (structural, electrical, plumbing, mechanical, and gas) has been completed, including off street parking and driveways.